

Action

Item  
Ref.

	Standards Committee c)Strategic Learning Environment Committee				
6.	That the FE&GP Committee and Audit and Risk Committee should meet jointly once per year.	6	August 2015	Clerk	
7.	That the representation of staff and students on the Corporation will stay as it is but we will seek greater student and staff representation at faculty level.	6	Agreed		Completed
8.	That there will be a review of the new governance arrangements				

## **MINUTES**

**1. Apologies for absence**

Governors: J Dipple; C Jones; E James; N Robinson; N Waller

**2.**

governance arrangements is to look at how we can work together more systematically.

There was a general consensus that commerciality should be embedded into the governance model. Governors who were involved in the development of this proposal through the Transformation Group endorsed this model as being an agile and leading to less repetition than the current arrangements.

Governors were pleased that the governance arrangements are being clearly thought through. It was noted that there are some formal committees that relate to the workings of the organisation and it was questioned how we can ensure that these issues will be brought forward to Corporation. It was recommended that a review of the arrangements is completed 6 months after being in operation.

There was a broad discussion about staff and student councils and the importance of there being feedback loops to communicate issues that may need to be raised. Governors wanted to ensure that students had a voice. A suggestion was made that there should be governor involvement with these councils. This principle of this was agreed, but with emphasis on being able to balance the time commitment for governors it was suggested that direct representation on each committee would not be appropriate at this stage.

It was highlighted that in addition to the Committees outlined in the report that the Remuneration Committee will continue as it is currently constituted.

### **RESOLVED**

That the number of Corporation meetings is reduced to 3 meetings per year and we will introduce two half day workshops in addition to the Away Day

That the Audit and Risk Committee, the Finance, Estates and Resources Committee, Search, Appeals and Re TJETQ 11.iodepcater(T)-8(ha)14(t)-4( )

level.

**RESOLVED**

To receive the CEO report.

**8. Staff pay award**

**RESOLVED**

To approve the recommendation that staff should receive a 1% pay award, subject to student numbers being met. If student numbers are not met, the payment of the award will be delayed until they have been met.

**9. Management accounts and year-end forecast**

The Group deficit for the period to 31st May is £304k compared to a forecast deficit of £587k, a favourable variance of £283k. There is a positive variance of £1.2m on pay costs, which we expect to rise before the year end, which is due mainly to vacancies which have purposely been left vacant.

The Corporation reflected on the work and effort to get to this point as the position is better than previously hoped.

It was reported that Lloyds Bank had agreed to amend the 2.99B50e37c 2t9:

**11. Internal audit strategy 2015-16**

The focus of the discussion was on the internal audit plan which sets out the areas to be audited in 15/16. These areas are to include: budget setting and budget control, Activate Enterprise, Key Financial Controls, Governance, Framework for Compliance with Legal Regulatory Framework; Quality Assurance Systems, Learner Number Systems, Follow Up and Audit Management. The Corporation agreed with the recommendations.

It was questioned as to whether the internal audit opinion affect T5(ni)5.(erna

## STATUTORY REQUIREMENTS

**15. Policies**

The Group Health and Safety Policy has been reviewed and is awaiting approval, further to review from the Corporation Chair who was actioned by the FE&GP Committee to review the updated policy.

**RESOLVED**

That the Corporation Chair will be given delegated authority to approve the Health and Safety Policy

## ITEMS FOR INFORMATION

**16. Code of Good Governance for English Colleges**

**RESOLVED**

To receive the Code of Good Governance for information